

# Instructions for Authors Preparing Manuscripts for the *Neftekhimiya* (Petroleum Chemistry) Journal

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The Editorial Board of the journal *Neftekhimiya* (*Petroleum Chemistry*) respectfully reminds that manuscripts submitted for publishing should conform to the following rules.

1. A manuscript should be submitted in two copies printed double spaced on white paper in 12-point type (Courier New or Times New Roman font). The pages

should be numbered throughout including the text, tables, references, and figure captions. Sheets containing figures may be unnumbered. Submitting a third, identical copy in electronic format (on a floppy disk or by e-mail) is welcomed.

2. The heading should follow the pattern as given below

## Title

### List of authors by initials and surname

*List of affiliations and addresses of the authors*

Received (date to be set by Editorial Board)

Then follows the abstract (single spaced). Avoid using abbreviations in the title and abstract.

3. The paper should clearly and concisely describe the state of the art, disclose procedures used in the study, and present a discussion of the results. The title should comprehensively reflect the contents of the article. In the main body of the text, the following format is desirable using the relevant subheadings: Introduction, Experimental, Results and Discussion, Conclusions, References.

4. In the materials, the use of SI units and notation for physical quantities is acknowledged. In computational studies, the authors of the programs employed should be indicated. In naming chemical compounds, it is desirable that the IUPAC nomenclature be used.

5. Numerical data should be tabulated. The tables may be either included in the text or given on separate sheets.

6. Figures should be submitted in one copy made at least 5 × 6 cm in size, but not larger than 18 × 24 cm. The position of the tables and figures should be marked (as they are first referred to) in the left margins of the manuscript. The figure captions should be grouped together and given on a separate sheet.

7. The cited literature should be compiled on a *separate sheet* under the heading REFERENCES at the end of the paper. All references should be given in their original languages, except those in Japanese, Chinese, or other languages using a non-Roman alphabet (which should be transliterated), and numbered consecutively

in the order of their appearance in the text. The compiling of two or more references under the same number or assigning different numbers to one work are not allowed.

The following are citation examples.

Books: Author's name, *Title of Book*, Editor (if any), edition (if not first) (Publisher, City, year of publication), volume, chapter, pages. If there are more than four authors, only the first three are cited, followed by *et al.* With four authors, all four should be named. Authors' initials are placed with a space between the surnames. The title of the book should be italicized.

Journals: J. M. Lehn, *Pure Appl. Chem.* **49**, 839 (1977). The title of articles in journals should not be given.

Patents and Inventor's Certificates: W. J. Thompson and D. R. Albert, US Patent No. 7,430,020 (3 March 1975); N. V. Suvorov, USSR Inventor's Certificate No. 132 567, *Byull. Izobret.*, No. 2 (1988).

For each submitted paper, the authors are kindly requested to specify the first name, patronymic, and surname; address; telephone (with city codes) and fax numbers; and e-mail of the author to whom inquiries about the paper in Russian or its translation into English should be addressed.

The authors will receive reprints (5 copies) of their article in Russian. The English version (in an electronic (\*.pdf) form) may be requested at daned@maik.ru.

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